RACI chart

It didn’t take long to decide on the row and column structure, the colums would start with the taks and then follow the RACI structure.

It took a while to decide that the datasheet didn’t need much more than the task column followed by a colum for the Responsible parties, the Accountable parties, the Consulting parties, and the Informed parties.

Once I had that it felt good going forward with the RACI chart.

After some seconding guessing and looking at examples, I updated my RACI chart so that the first column was the task and the following columns were Position and Name (in the case of this assignment I used made-up names).

I decided to create a column for each member of the project including a column for customers. For each column, I listed the title followed by the name.

I can’t help but wonder how a RACI chart would look with more employees, I wonder how that would change the structure.